

# Policy Connection

MAY 2009

KSBA on the Web: [www.ksba.org](http://www.ksba.org)

Dara Bass, editor

## Welcome, new Policy Service members

*Administrative Procedure Services* - Morgan County Board of Education

*Online Manual Service* - Harlan Independent, Southgate Independent, and Morgan County boards of education

*Employee Handbook Service* - Carroll County and Ohio County boards of education

*eMeeting Service* - Southgate Independent and Trigg County boards of education

## Update preview

Following adjournment of the 2009 General Assembly, the KSBA Policy Staff is hard at work preparing update recommendations for your policies and procedures, based on the latest statutory and regulatory changes and best practice recommendations. The updates will be e-mailed to the superintendent/policy contact of each member district. Here are selected bills that passed the General Assembly that will affect your policies and procedures.

Bill #	Policy Code	Policy Topic
SB 148	02.421, 09.221, 10.5	Election of parent council members; registered sex offenders (visitors & students) on school property
SB 1	02.4241, 02.441, 08.22, 08.222, 08.3, 08.5	Scheduling of testing window, portfolios removed from assessment system, new council policy requirement, program evaluation and parent reporting requirements
HB 124	09.123, 09.1232, 09.12321, 09.1233	Excused absences to visit a parent/legal guardian on military duty stationed out of the country
SB 39	09.126, 02.4241	Rights afforded by the Interstate Commission Compact to students of military families also to be given to children of civilian military employees who must change their child's school due to a job-related move
HB 383	09.311	New safety education training required for coaches and the mandate for at least one (1) person who has completed the course to be present at every high school athletic practice and competition

The following policy topics also are scheduled to be addressed in this year's update, which will be e-mailed to your district no later than early June:

- Latest Family and Medical Leave Act (FMLA) changes 03.12322/03.22322
- Bonds of Depositories and Fidelity Bonding (KAR changes) 04.2, 04.4
- IRS requirements and booster club fund-raising 04.312, 09.33
- Supplemental educational and extended school services (SES and ESS) 08.133
- New No Child Left Behind (NCLB) requirements 09.11
- Latest Family Educational Rights and Privacy Act (FERPA) changes 09.14

Please make plans now for your board to include consideration of proposed update changes at its June or July meeting. If there has been a recent change in your superintendent and/or policy contact to whom the update should be sent, please notify KSBA as soon as possible by calling Carol Ann Jehnsen (1-800-372-2962, ext. 1221).

— Policy/Procedure Reference 01.5

## Effective date of 2009 legislation

According to the Attorney General (OAG 09-003), the effective date for legislation enacted during the 2009 Regular Session of the General Assembly will be "...the first moment of Thursday, June 25, 2009..." except for general appropriation measures and those containing emergency or delayed effective date provisions.

## Mileage rate update

If your district reimburses for mileage at the state rate, be advised that the rate per mile effective April 1 through June 20, 2009 is 38 cents per mile. This information can be reviewed quarterly via this link:

<http://finance.ky.gov/NR/rdonlyres/302ECDAC-1437-4C16-8C9E-3F214D7578D9/0/Mileagerateforwebsite0309.pdf>

— Policy/Procedure Reference 03.125/03.225

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Delmar Mahan, Whitley County, President • Tom Blankenship, Lincoln County, President elect • Bill Scott, Executive Director

## Get ready, get set ... register

Join us this spring and summer for the following training opportunities designed for district personnel, board members and board attorneys:

### *KSBA Third Annual Federal and State Law Update*

These policy-related topics will be addressed at a training set for May 22, 2009 at the Lexington Marriott Griffin Gate.

- 2009 Legislative Session - New Laws
- 2009 Policy and Procedure Update Preview
- New FMLA, FERPA and ADA Regulations
- Administrative and Case Law Updates

To register, click on the related link on the KSBA Web site ([www.ksba.org](http://www.ksba.org)). Individuals scheduled to attend the conference, but planning to register on site, should notify Jolene Shearer ([jolene.shearer@ksba.org](mailto:jolene.shearer@ksba.org) or 1-800-372-2962, ext. 1107) so she can make sure we have an accurate lunch count. The registration fee is \$170.

### *KOSAA Summer Conference*

Current and prospective KOSAA members, mark your calendar now! In June, registration information for the next meeting of the Kentucky Organization of Superintendents' Administrative Assistants will be available on the KSBA Web site. That meeting is set for Friday, July 10 at the Marriott Griffin Gate Resort, beginning at 8:30 a.m. and will include an invitation for your superintendent or other individuals to dine with you at lunch. Our Program Planning Committee has planned another exciting program, which will cover these topics and activities:

- Approval of new Academy level requirements
- Decision aligning KOSAA regions with new KSBA regions
- Basics of Public Speaking

- Sexual Misconduct by School Employees
- Board Agenda & Minutes Roundtable
- Care & Feeding of Board Members
- KOSAA Lab options (EXCEL, policy updating process, eMeeting demo, employee handbooks, meet your policy consultant, new member roundtable)

## Spring has sprung - school facilities in demand

KSBA Risk Management staff have confirmed that the spring and summer months often bring an increase in requests from outside groups to use school district facilities (gyms, cafeterias, grounds, etc.). In response to such requests, it's always a good idea to check your board's policies and procedures on community use of school facilities (05.3/05.31) to make sure appropriate steps are followed, from who approves requests to what conditions must be met. Of particular importance is full compliance with liability, insurance, and supervision requirements.

— *Policy/Procedure Reference 05.3, 05.31*

## FACTA - use of credit agencies

Recent rules and guidelines implementing sections of the Fair and Accurate Credit Transaction Act (FACTA) of 2003 pertaining to identity theft red flags and address discrepancies have only limited application to school districts. These new requirements mean users of consumer reports must implement policies for responding to a notice of address discrepancy from a credit report agency.

If your district regularly uses credit report agencies to conduct background checks on applicants for certain positions, please contact your KSBA policy consultant to discuss policy implications.

— *Policy/Procedure Reference - 03.11/03.21*

## Your online connection

If you receive a paper edition of this newsletter, but would prefer to get it via e-mail ONLY, please send your request to Dara Bass ([dara.bass@ksba.org](mailto:dara.bass@ksba.org)), along with your school district and position (employee, board member, etc.). We appreciate your helping KSBA save printing and mailing costs.