

# Policy Connection

KSBA on the Web: [www.ksba.org](http://www.ksba.org)

Dara Bass, editor

## TRIMESTERS VS. SEMESTERS

Has your district changed from semesters to trimesters or is your district considering such a change? Below is a list of board policy/procedure areas that may be affected:

- 03.112 AP.21/Application for Elective Certification Determination
- 08.113/Graduation Requirements
- 08.1131/Alternate Credit Options
- 08.1312/Home Hospital Instruction
- 08.132/Gifted/Talented
- 08.1132/Early Graduation
- 09.11/School Attendance Areas
- 09.124/Tuition
- 09.124 AP.1/Tuition Procedures
- 09.124 AP.21/Tuition Agreement Form
- 09.3/Student Activities

Please contact your Policy Consultant for assistance with revising your policies and related procedures as needed. Employee handbooks and local code of conduct books may also be affected.

Thanks to Consultant Katrina Kinman for preparing this information.

## ATTENDANCE REG FOLLOW-UP

An attendance policy update KSBA recently sent to your district noted that a change to 702 KAR 7:125 was pending that would revise how absences are to be recorded for state funding purposes.

Currently, tardies are given for absences of less than 60 minutes. Although nothing will change for the upcoming school year (2009-2010), the Kentucky Board of Education has approved language that will change how tardies are to be determined beginning with the 2010-2011 school year. At that time, absences of less than 34 percent of the regular school day will be considered tardies.

In any event, the following attendance policy provision KSBA recommended in the update will address both approaches:

“Recording of absences and tardies shall be made

in compliance with the requirements of 702 KAR 7:125.”

Thanks to Senior Consultant Janet Jeanes for preparing this information.

— *Policy/Procedure Reference*  
09.123/09.1232/09.12321/09.1233

## MILEAGE RATE UPDATE

If your district reimburses for mileage at the state rate, be advised that the rate per mile effective July 1 through September 30, 2009 is 42 cents. This information can be reviewed quarterly via this link:

<http://finance.ky.gov/NR/ronlyres/B38C1C8D-C7B2-48F3-AF7E-ABF077A9F1DD/0/Mileagerateforwebsite0609.pdf>

— *Policy/Procedure Reference* 03.125/03.225

## WELCOME, NEW POLICY SERVICE MEMBERS!

— *Administrative Procedure Services* - Hardin County Board of Education

— *Online Manual Service* - Hardin County, Lee County and Somerset Independent Boards of Education

— *Employee Handbook Service* - Bracken County and Washington County Boards of Education

— *eMeeting Service* - Carroll County Board of Education

## CONFERENCE OPPORTUNITIES

Join KSBA for these upcoming training opportunities designed for district personnel, board members and board attorneys:

**KOSAA SUMMER CONFERENCE - LAST CALL!**

Register now for the July 10 meeting of the Kentucky Organization of Superintendents' Administrative Assistants (KOSAA), which takes place at the Lexington Marriott Griffin Gate Resort. Our agenda will include these topics and activities:

- Approval of new Academy level requirements

(over)



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Delmar Mahan, Whitley County, KSBA President • Tom Blankenship, Lincoln County, KSBA President elect • Bill Scott, KSBA Executive Director

- Decision aligning KOSAA regions with new KSBA regions
- Sexual Misconduct by School Employees
- Board Agenda & Minutes Roundtable
- Care & Feeding of Board Members
- KOSAA lab options (Excel, policy updating process, eMeeting demo, employee handbooks, meet your policy consultant, new member roundtable)

Attendees may invite their superintendent or other individuals to dine with them at lunch for an additional \$28 per person. To register, click on the related link on the KSBA Web site ([www.ksba.org](http://www.ksba.org)).

*Family Educational Rights & Privacy Act (FERPA)*  
UPDATE

- New federal regulations that apply to your school district
- Practical implementation issues
- Avoiding penalties for non-compliance

The conference will be held at the Lexington Holiday Inn North on August 28.

To register, click on the related link on the KSBA Web site ([www.ksba.org](http://www.ksba.org)). Individuals scheduled to attend the conference, but planning to register on site, should notify Jolene Shearer ([jolene.shearer@ksba.org](mailto:jolene.shearer@ksba.org) or 1-800-372-2962, ext. 1107) so she can make sure we have an accurate lunch count. The registration fee for this four-hour conference is \$150, which includes lunch and beverages.

**POLICY Q & A**

**Q.** If school functions are held on property not owned by the school district, what is our responsibility for registrants, as defined in KRS 17.500, who wish to attend?

**A.** KRS 17.545 (and board policy revised accordingly) will now apply to the clearly defined grounds of a school. For example, if school A is playing at school district B, then B is responsible, not A. If the event is at a hotel, then the statute doesn't apply since the hotel isn't the grounds of a school. Of course, the school still has a responsibility to provide appropriate supervision and security.

— *Policy/Procedure Reference 10.5*

**Your online connection**

If you receive a paper edition of this newsletter, but would prefer to get it via email ONLY, please send your request to Dara Bass ([dara.bass@ksba.org](mailto:dara.bass@ksba.org)), along with your school district and position (employee, board member, etc.). We appreciate your helping KSBA save printing and mailing costs.