

**ACADEMY OF STUDIES**

**Self-Study Credit Hours**

The Kentucky School Boards Association provides each board member with options for meeting the annual training requirements as defined by **702 KAR 1:115 and KRS 156.031, 156.070, 160.180.** These include the annual conference, summer leadership institute, fall regional meetings and winter symposium. Training requirements may also be met by participating in local board/superintendent team training provided by KSBA or through other providers that have been approved by the Kentucky Department of Education as required by statute. KSBA has developed a technical assistance manual to assist providers in obtaining this approval and it can be accessed on the KSBA website ([www.ksba.org](http://www.ksba.org)).

KSBA conferences allow time for learning from school board governance experts as well as time for networking with fellow board members throughout the state.  In-district training provided by KSBA is an opportunity for your board members and superintendent to become a more effective team by learning together, building positive relationships and applying training information directly to your situation.

On the exceptional occasion when board members have not been able to complete their annual training requirements at conferences or through in-district training, board members may be able to take advantage of self-study materials in the KSBA library. **It is important to note, however, that self-study materials are limited and training credit will only be awarded once for each module over the entire length of board member service. KSBA cannot guarantee that modules will be available so it is imperative for members to monitor their board hour needs closely throughout the year.**

Self-study options and the associated credit hours are listed in the ***Board Team Development Self-Study Order Form*** on the following page.

After completion of the self-study material, board members will be asked to complete a brief assessment and submit documentation to KSBA certifying that the materials have been studied for a minimum of the indicated hour(s). A fee of $40 per credit hour will be billed directly to the school district upon receipt of the completed assessment.

If you have questions regarding the self-study or your board member training requirements, please contact Tammie Conatser at the KSBA office by phone at 800-372-2962 ext. 1100 or email at tammie.conatser@ksba.org.

**No Board action is required to receive credit for the self-study of KSBA-provided material.**

**Revised November, 2017**



***Board Team Development  
Self-Study Order Form***

**Name of Person Requesting Self Study:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Board Member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State\_\_\_\_Zip\_\_\_\_\_\_\_\_\_\_\_\_**

**Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**School District:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please be aware that each self-study module may only be completed for credit one time during a board member’s career. Once credit has been earned, that module is not available to that member again. Information regarding credit that has already been received can be found on your board training report.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Title of Self-Study** | **Credit Hours** | **Fee** | **Please Mark “x” for the ones you are selecting** |
| KSBA School Board Leadership Guide | 2.5 | Free |  |
| Black and White and Grey of School Board Member Ethics  (meets annual ethics training requirement) | 1 | $40 |  |
| Social Media, School Leaders & Ethics  (meets toward annual ethics training requirement) | 1 | $40 |  |
| Ethics & the School Board Meeting (Online)  (meets toward annual ethics training requirement) | 1 | $40 |  |
| Fundamental Finance  (counts toward annual finance training requirement) | 1 | $40 |  |
| The District Finance Report Card  (counts toward annual finance training requirement) | 1 | $40 |  |
| Activity Funds & the Local Board of Education (Online)  (counts toward annual finance training requirement) | 1 | $40 |  |
| Financial Oversight and the Local School Board  (counts toward annual finance training requirement) | 1 | $40 |  |
| Model Procurement for School Districts  (counts toward annual finance training requirement) | .50 | $30 |  |
| Nickel Facts  (counts toward annual finance training requirement) | .50 | $30 |  |
| State Education Funding  (counts toward annual finance training requirement) | .50 | $30 |  |
| Superintendent Evaluation  (meets annual superintendent eval. training requirement) | 1 | $40 |  |
| The Board & the New Superintendent Evaluation Process  (meets annual superintendent eval. training requirement) | 1 | $40 |  |
| Evaluating The Superintendent - Looking Back & Moving Forward (Online) meets annual superintendent eval. training requirement | 1 | $40 |  |
| Parliamentary Procedures for School Boards | 1 | $40 |  |
| Superintendent and their Boards | 1 | $40 |  |
| Kentucky STEM Imperative | 1 | $40 |  |
| School Safety and Risk Control | 1 | $40 |  |
| Relationships on the School Board | 1 | $40 |  |
| Communicating with School Stakeholders | 1 | $40 |  |
| The Basics of Lobbying-What to Do & What Not to Do | 1 | $40 |  |
| Leadership at the School Board Meeting | 2 | $80 |  |
| The Role of the Board in Pre-Kindergarten | 1 | $40 |  |
| Teaching & Learning in the 21st Century | 2 | $80 |  |
| Alternative Education: Kentucky’s Customized Solution | 1 | $40 |  |
| What Works in High Performing, High Poverty Schools | 1 | $40 |  |
| Health and Student Achievement | 1 | $40 |  |
| Bullying & Harassment | 1 | $40 |  |
| Competency Based Education | 1 | $40 |  |
| Connecting with the Community | 1 | $40 |  |
| School Board Governance | 1 | $40 |  |

**Please check the method in which you would like to receive the self-studies: \_\_\_\_\_email \_\_\_\_\_U.S.P.S. (regular mail)**

**Please check one of the following forms of payment:**  
\_\_\_\_\_Bill my district for the total amount due   
\_\_\_\_\_Check #\_\_\_\_\_ will be mailed directly to KSBA at 260 Democrat Drive, Frankfort, KY 40601  
\_\_\_\_\_Bill my credit card #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Expiration Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(mm/yy), Zip Code   
 **Please fax to: Tammie Conatser at (502) 783-1182 or email to Tammie.Conatser@ksba.org**