

How do we join the service?

To request a cost benefit analysis for your school and to arrange an eMeeting demonstration, call KSBA at 1-800-372-2962, or e-mail Kim Barker at kim.barker@ksba.org, Amanda Hale at amanda.hale@ksba.org, Katrina Kinman at katrina.kinman@ksba.org or Garnett Thurman at garnett.thurman@ksba.org. Once we have your subscription agreement, we will establish your eMeeting access and arrange training for your staff and council members.

How much does eMeeting cost?

For Kentucky public schools districts, the initial subscription and setup cost is \$500 with an annual maintenance fee of \$500.

What some customers are saying

"My favorite thing about eMeeting is that it saves time for both me and my council members ..." — Meeting Manager

"Our SBDM council members have been thrilled with the effectiveness and efficiency of our SBDM eMeeting service. This wonderful resource has improved our communication and the efficiency of our meetings – I can only imagine the great things we will accomplish once we become even more proficient with it. Also, the money we have saved on materials and labor with eMeetings will be available to use with or supplement our instructional programs to meet the needs of our students." — Principal, Owen County Council

"We have loved this style of meetings..." — Principal, Trigg County Council



Kentucky School Boards Association
1-800-372-2962
www.ksba.org



School Council eMeeting Service

*Join the
paperless
revolution!*





School Councils now have the option of a convenient, time and money-saving online meeting service featuring:

- Secure user log-in from anywhere with Internet access
- Public link to council meeting information
- Web-based application — no need for additional hardware or software
- In-state training and support

What is eMeeting?

eMeeting is a user-friendly, Web-based service designed by the Kentucky School Boards Association. Users can eliminate unnecessary paperwork, increase efficiency and reduce costs while enabling council members to utilize the latest in online technology.

Using eMeeting, the meeting manager can create an electronic meeting—from developing the agenda to creating the minutes and everything in between. When the meeting agenda is ready, council members and staff members can be notified by e-mail to let them know they can log in.

Users can log in 24/7 from any location with an Internet connection. With just a click, the agenda and any related documents can be viewed.

Information from previous meetings can be located easily by using the search feature.



Key eMeeting Features

- Individual password-protected log-in access
- Controlled access to designated documents
- Information to promote compliance with Open Meetings and Open Records requirements
- Links to legal documents (state law, state regulation and online board of education policies)
- Goal tracking
- Off-line version for flexibility
- Search current and archived meeting agendas and documents in a flash

Sample Screen

