

# Policy Connection

DECEMBER 2011

KSBA on the Web: [www.ksba.org](http://www.ksba.org)

Dara Bass, editor

## Seasons Greetings from the KSBA Policy Staff!

Dara Bass, Kim Barker, Janet Jeanes, Carol Ann Jehnsen, Katrina Kinman

### NO LUMPS OF COAL THIS YEAR!

Congratulations to the 170 out of 173 boards that have completed their 2011 policy update! With the 2012 General Assembly convening soon, policy staff already are tracking potential update changes related to state and federal law and regulations.

— Policy Reference 01.5

### WELCOME, NEW POLICY SERVICE MEMBERS!

**Administrative Procedure Service:** Warren County Board of Education

**Online Manual Service:** Monticello Independent, Paintsville Independent and Russell County Boards of Education

**Employee Handbook Service:** Lewis County and Monticello Independent Boards of Education

**Substitute Teacher Handbook Service:** Cloverport Independent and Knott County Boards of Education

**Coaches' Handbook Service:** Gallatin County Board of Education

**Board eMeeting Service:** Monticello Independent Board of Education

Call your KSBA policy consultant today at 1-800-372-2962 for information about getting the latest time- and money-saving services for your district.

### 2012 ANNUAL CONFERENCE POLICY/EMEETING HIGHLIGHTS

On Saturday, Feb. 4, join Policy and eMeeting staff at the following sessions:

**8 a.m.** - Session B2/The Board's Policy-Making Role (Academy of Studies Level I required course)

**11 a.m.** - Session C3/Earn Your Medal - eMeeting, the Gold Standard

If you are looking for a way to save money, join a fellow school board as its members discuss how KSBA's eMeeting service saves time, reduces paper costs and streamlines board meetings. Also learn how eMeeting can help your school councils realize those same benefits and comply with Open Meeting requirements.

Registration brochures have been mailed to each district, and registration also is open on the KSBA website at [www.ksba.org](http://www.ksba.org). Click on the link at the top of the page.

### THE KOSAA CORNER

Superintendent assistants and board secretaries, *Bring on the Sun* is the theme for the 7th Annual Kentucky Organization of Superintendents' Administrative Assistants Winter Meeting to be held Friday, Feb. 3, 2012 at the Galt House East in Louisville.

Conference check-in begins at 8:30 a.m., and the program begins at 9 a.m., featuring sessions on new ADA/504 requirements, dealing with angry folks, and teambuilding. The KOSAA Bling-Bling Table will be back with a nice selection of jewelry. (Members, please bring your contributions.)

Registration cost is \$65 (includes luncheon). Members may invite their superintendent, board members and/or others to enjoy lunch by purchasing additional luncheon tickets at \$35 and then notifying Kim Barker ([kim.barker@ksba.org](mailto:kim.barker@ksba.org)).

Deadline for conference registration is Jan. 13. Registration forms have been sent to each district, and members also may register via the KSBA website at [www.ksba.org](http://www.ksba.org).

### Organizational Meetings of the Board - Food for Thought

Many boards of education will be addressing organizational issues at their January meeting. From election of officers (01.41) to setting the schedule of regular meetings for the calendar year (01.42), boards will want to review their local policies for all such issues. Other relevant policies may include duties and responsibilities of officers (01.411), board secretary (01.412), and board treasurer (01.413).

Lastly, since KRS 160.280 (and usually board policy 01.821) require board members to obtain prior board approval to be reimbursed for actual and necessary expenditures incurred outside the district, that may be a logical item on the organizational meeting agenda for activities planned the first quarter of the calendar year (KSBA conference, NSBA conference, etc.).

— Policy References 01.41, 01.411, 01.412, 01.413, 01.42, 01.821

(over)



260 Democrat Drive • Frankfort, KY 40601

800-372-2962 • [www.ksba.org](http://www.ksba.org)

Tom Blankenship, Lincoln County, President • Durward Narramore, Jenkins Independent, President elect • Bill Scott, Executive Director

## **POLICY Q & A**

**Q.** How many districts follow the bid law (KRS 424.260), and how many follow Model Procurement (KRS Chapter 45)?

**A.** According to policies in the KSBA database, 41 districts follow the bid law and 132 follow Model Procurement  
— *Policy Reference 04.32*

## **STATE MILEAGE RATE UPDATE**

If your district reimburses for mileage at the state rate, through Dec. 31 the reimbursement rate is 47 cents a mile. That rate can be reviewed quarterly via this link:

<http://finance.ky.gov/NR/ronlyres/3E224899-28BD-4ED1-9AE3-BFBDE472EA99/0/Mileagerateforwebsite10032011.pdf>

— *Policy Reference 03.125/03.225*

### **Your online connection**

If you receive a paper edition of this newsletter, but would prefer to get it only via e-mail, please send your request to Dara Bass ([dara.bass@ksba.org](mailto:dara.bass@ksba.org)), along with your school district and position (employee, board member, etc.). We appreciate your helping KSBA save printing and mailing costs.

260 Democrat Dr.  
Frankfort, KY 40601

