



# 2019 Regional Training Opportunities

KSBA continues to provide a variety of opportunities to allow school board members to meet the mandated requirements of ethics, finance and charter authorizer training. One option for training is through our partnerships with the education cooperatives across the state. This spring, training will be presented at an educational cooperative near you on these dates.



**CKEC – Lexington**  
**Friday, April 26**  
**9 a.m. – Noon**

**Sessions**  
 Ethics: The Ethical Edge  
*(1 hour training credit)*

Finance: Monitor the Budget  
 By Asking the Right Questions  
*(1 hour training credit)*

Charter: Charter Contracting  
*(1 hour training credit)*



**SESC – London**  
**Monday, April 29**  
**5 – 8 p.m.**

**Sessions**  
 Ethics: The Ethical Edge  
*(1 hour training credit)*

Finance: Monitor the Budget  
 By Asking the Right Questions  
*(1 hour training credit)*

Charter: Application Part II  
*(1 hour training credit)*



**KEDC – Ashland**  
**Wednesday, May 1**  
**1 – 4 p.m.**

**Sessions**  
 Ethics: Ethical Governance  
*(1 hour training credit)*

Finance: Monitor the Budget  
 By Asking the Right Questions  
*(1 hour training credit)*

Charter: Application Part II  
*(1 hour training credit)*



**KVEC – Hazard**  
**Thursday, May 9**  
**1 – 4 p.m.**

**Sessions**  
 Ethics: The Ethical Edge  
*(1 hour training credit)*

Finance: Monitor the Budget  
 By Asking the Right Questions  
*(1 hour training credit)*

Charter: Application Part II  
*(1 hour training credit)*



**NKCES – Alexandria**  
**Thursday, May 16**  
**5 – 8 p.m.**

**Sessions**  
 Ethics: Ethical Governance  
*(1 hour training credit)*

Finance: Fraud – Are You At  
 Risk? *(1 hour training credit)*

Charter: Charter Application  
 Part II *(1 hour training credit)*



**OVEC – Shelbyville**  
**Thursday, May 23**  
**5 – 8 p.m.**

**Sessions**  
 Ethics: Ethical Governance  
*(1 hour training credit)*

Finance: Fraud – Are You At  
 Risk? *(1 hour training credit)*

Charter: Application Part II  
*(1 hour training credit)*



**WKEC – Eddyville**  
**Wednesday, May 29**  
**5 – 8 p.m.**

**Sessions**  
 Ethics: Charter Conflict  
 of Interest *(1 hour training credit)*

Finance: Finance III *(1 hour training credit)*

Charter: Charter Application  
 Part II *(1 hour training credit)*



**GRREC – Bowling Green**  
**Thursday, May 30**  
**1 – 4 p.m.**

**Sessions**  
 Ethics: Charter Conflict  
 of Interest *(1 hour training credit)*

Finance: Fraud – Are You At  
 Risk? *(1 hour training credit)*

Charter: Application Part II  
*(1 hour training credit)*

# Co-op Training Course Descriptions

## Ethics

### Ethical Governance in a Divisive Era

*Meets mandated ethics training requirement.*

*Counts toward annual charter authorizer training requirements.*

**E** (Charter topics met: *Ethics, Conflict of interest*) School board members and charter school authorizers must be at the forefront in respecting ethical boundaries. They must take ethical decisions and behavior seriously, removing any personal issues or political views from their agendas in order to address student needs. After all, they set a public example for all students to learn to make ethical choices, to think critically and to believe they can make a difference through their words and actions.

### Board Members and Constituents: The Ethical Edge

*Meets mandated ethics training requirement.*

*Counts toward annual charter authorizer training requirements.*

**E** (Charter topics met: *Ethics, Conflict of interest*) Handling constituent requests can be a simple matter – or a much tougher call, often involving ethical choices for the elected board member. The materials for this class are based on more than two decades of observing and counseling board members with some often dicey situations for “servant leaders.”

## Finance

### Fraud – Are You at Risk?

*Counts toward mandated finance training requirement.*

*Counts toward annual charter authorizer training requirements.*

**F** (Charter topic met: *Financial governance and transparency*) Does your district finance officer have a good working relationship with your board and superintendent? Does he or she present financial information at board meetings? Explore case studies and learn how board policy, internal controls, segregation of duties and effective communications not only help district fiscal operations but minimize the risk of fraudulent activity.

### Monitor the Budget by Asking the Right Questions

*Counts toward mandated finance training requirement.*

*Counts toward annual charter authorizer training requirements.*

**F** (Charter topic met: *Financial governance and transparency*) School district finances can be complicated, but board members and charter school authorizers can learn faster by asking the right questions, and making sure education goals are aligned with financial priorities.

**C** Join us for a discussion on how to get to the bottom of your budget.

### Finance III: Dollars and Decisions

*Counts toward mandated finance training requirement.*

*Counts toward annual charter authorizer training requirements.*

(Charter topic met: *Financial governance and transparency*)

This session extends the budgeting and resource allocation

**F** **C** down to the school level. Participants learn how policy and discretionary decisions impact funding for instructional resources at the school level, including classroom sizes and instructional materials. Participants see how the budget extends to the procurement and payment process and get a short overview of restricted funds and the scope of the annual audit.

## Charter Authorizer

### Charter School Contracting

*Counts toward annual charter authorizer training requirements.*

**C** (Charter topics met: *Charter school contracting; Conflict of interest; Ethics; Financial governance and transparency; Charter school closure; Charter school renewal, nonrenewal, and revocation; Curriculum and instruction; Educational services provided for special needs, at risk, English learner, gifted, and other special population students; Physical restraint and seclusion of students; Charter school monitoring*) A charter school authorizer contracts with a charter school board of directors after the authorizer’s approval of a charter application for the pre-operational, operational and performance requirements that will be applicable to the charter school. This session guides board members and charter school authorizers through the legal requirements for a charter contract and the process for negotiation and execution.

### Avoiding Conflicts of Interest in Board Service and Charter Authorizing

*Meets mandated ethics training requirement.*

*Counts toward annual charter authorizer training requirements.*

**E** (Charter topics met: *Charter school contracting; Conflict of interest; Ethics; Financial governance and transparency; Charter school closure; Charter school renewal, nonrenewal, and revocation; Curriculum and instruction; Educational services provided for special needs, at risk, English learner, gifted, and other special population students; Physical restraint and seclusion of students; Charter school monitoring*)

This session discusses financial conflicts of interest in general board service as well as those specific to charter authorizing. Statutory conflicts of interest that are unique to school board members are also covered, along with tips for avoiding perceived conflicts of interest in all aspects of board service, including conducting charter authorizer responsibilities.

### Preparing for Charter School Applications Part 2

*Counts toward annual charter authorizer training requirements.*

**C** (Charter topics met: *Charter application; Financial governance and transparency; Charter school contracting; Charter school closure; Curriculum and instruction; Conflict of interest; Educational services provided for special needs, at risk, English learner, gifted, and other special population students; Physical restraint and seclusion of students Ethics.*)

School boards may or may not receive any charter school inquiries, but they still need to understand the process as authorizers and to be prepared if they receive an application. The presenter guides participants in understanding the state’s uniform charter school application issued by the Kentucky Department of Education.



# 2019 Regional Training Registration Form

**\$50 Fee Per Session Registration. \$150 for all 3 sessions. (Each session is for 1 hour training credit.)**

Name of Person(s) Attending	District	Ethics (1 hour credit)	Finance (1 hour credit)	Charter (1 hour credit)
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

District contact: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**Please select which training will be attended:**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> CKEC, April 26 | <input type="checkbox"/> SESC, April 29 | <input type="checkbox"/> KEDC (Ashland), May 1 |
| <input type="checkbox"/> KVEC, May 9    | <input type="checkbox"/> NKCES, May 16  | <input type="checkbox"/> OVEC, May 23          |
| <input type="checkbox"/> WKEC, May 29   | <input type="checkbox"/> GRREC, May 30  |  |

**Payment:**

- Total Cost: \_\_\_\_\_
- PO Number: \_\_\_\_\_ (KSBA will invoice registrants after the event)
- Check Enclosed: \_\_\_\_\_

Please return this registration form to KSBA:

Tammie Conatser  
 260 Democrat Drive  
 Frankfort, KY 40601  
 Fax: 502-783-1182  
 Tammie.Conatser@KSBA.org

**Questions? Call Laura Cole at 502-783-2717 or email [Laura.Cole@KSBA.org](mailto:Laura.Cole@KSBA.org)**

*Cancellations must be received by fax (502-783-1182) or email ([Tammie.Conatser@KSBA.org](mailto:Tammie.Conatser@KSBA.org)) no later than 5 working days prior to the Regional Training. Each cancellation after that date will incur a \$15 fee in anticipation of your attendance. Substitutions are permitted.*