



# KSBA

KENTUCKY SCHOOL BOARDS  
ASSOCIATION

## School Board Election Filing Checklist



- Review KSBA's online school board election resources:**  
[ksba.org/RunningforSchoolBoardinKentucky.aspx](https://ksba.org/RunningforSchoolBoardinKentucky.aspx)
- Obtain/complete the documents needed to file:**
- Copy of high school transcript, obtained from school district or other educational institution, showing completion of 12th grade or 12th grade equivalency results.
- Appointment of Campaign Treasurer & Optional Request for Reporting Exemption, obtained from Kentucky Registry of Election Finance at [kref.ky.gov](https://kref.ky.gov). Complete and submit to the registry electronically. Print out completed copy and file with county clerk along with other filing materials.
- Affidavit for School Board Candidacy & Membership obtained from county clerk.
- Nominating Petition obtained from county clerk.
- \$20 filing fee.

**Filing deadline:  
June 2 at 4 p.m.**